

## **Minutes**

### **ASSET**

Human Services Center

126 S. Kellogg

December 14, 2023, at 5:15 p.m.

**In Attendance:** Jean Kresse, Anneke Mundel, Sandra King, Deb Schildroth, Becky Harker, Ed Gillott, Nick Joos, Katie Shively, Stephanie Spence, Quinn Margrett, Kolton Eisma, Jane Acker, Mike Lazere (via phone)

**CALL TO ORDER** – Becky Harker, Vice Chair at 5:15 pm

#### **WELCOME/ INTRODUCTIONS**

The Board did introductions as there were new Board members present.

#### **PUBLIC FORUM** (1-2 minutes for items not included on the Agenda)

None

#### **APPROVAL OF SEPTEMBER 14, 2023 MINUTES**

Moved by Spence and seconded by Hagedorn to approve the September 14, 2023 minutes. Motion carried unanimously.

#### **TREASURER'S REPORT** – Jenny Schill for Ron Smith

Current balance of \$1,644.83.

#### **REPORTS**

##### **Administrative Team**

Kresse reported that UWSC Board met at the end of November and approved a 3% increase for FY 2024/25 which is an additional \$33,749 to the process. She also reported that Ashley Thompson will be the new UWSC President and CEO and will begin on January 2, 2024.

King reported that she will be taking the budget requests to the board Dec. 19<sup>th</sup>. King filled in for two of her volunteers that have left the ASSET board to complete liaison reports.

Schildroth reported that since Thompson has had to resign from the ASSET Board due to her new position, the City will be looking to fill her volunteer position after the funding process. Schildroth will continue to fill in for the City until her replacement, Pa Goldbeck begins on January 25, 2024. Schildroth took the budget requests to City Council on December 12<sup>th</sup> and they approved a 5% increase which is an additional \$91,647, for a total allocation of \$1,924,578. Margrett reported that he will be filling in for Sarver until her replacement is on board. He reported that there will be an additional ISU Student Government volunteer being approved soon.

## **Volunteers**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Liaison Reports**

- King shared that MICA received -CARES funding from the City in the amount of \$60,000 for a van for a mobile food pantry. All Aboard for Kids has moved locations to the Ames Middle School, and they have hired their first full time administrator.
- Lazere reported that NAMI had a change in leadership at the beginning of the year. He reported that the previous numbers will be very different from what was reported. They feel their numbers this year are more accurate than previous years.
- Harker met with Legal Aid and reported that they moved to a new office. She reported that last year there was a concern that Legal Aid was 90% reliant on ASSET funding and that this year it's 79%, which is going in the right direction. She also reported that they have hired another attorney.
- Kresse reported that ACCESS is still without a new director, they are still searching for a replacement. They did hire a search firm to help with recruitment. Spence reported that HIRTA said they are using a new reporting system that makes it difficult to collect certain data points that ASSET Funders have requested. King pointed out that HIRTA is asking for less funding from the County for County transportation and increasing the funding for City transportation, but there isn't sufficient data to inform us of the need for this change.
- Hagedorn reported that ChildServe and CCJ reported that it's very hard to get qualified staff.

### **Mid-Year Updates**

Mundel let the board know that the Mid-Year Updates are due December 15th, and show data from July 1st through Nov 30th of this FY. The purpose is to give a snapshot to show if agencies are on track with their program delivery. They are asked two quantitative questions, number of clients served and turned away and asked to fill out two narrative questions. She reported that there are still a lot of agencies missing their reports, but they have one more day before the deadline. Mundel will send out the reports once they are submitted.

### **Sample Allocation Spreadsheet Demonstration**

Schill walked through the spreadsheet and explained how volunteers should fill them out. Schildroth gave some recommendations on different strategies to help make decisions but also noted that each Volunteer will have their own way of doing it. Harker explained that dialogue and decisions are made during the work sessions. King also noted that each Funder will provide the Volunteers with draw down reports for agencies. This will show if agencies leave any money on the table or if they are using all their allocated funds. Shively asked why all the funds

available wouldn't get allocated? Kresse explained that some agencies might not ask for funding this year or there might be data that shows an agency shouldn't be getting an increase in funding. Lazere also mentioned that some programs don't align with the priorities set by the Funders; as a result, they might not get approved for funding or an increase. Kresse pointed out that Volunteer names and amounts they allocate will only be seen by their work panel and staff. Schildroth stated that Mary Greeley Medical Center (MGMC) is requesting funds for a program called ARCH (Alternative Response to Community Health). The Salvation Army is requesting funds for two new programs Emergency Shelter (hotel vouchers) and Vehicle Maintenance & Repair.

Kresse pointed out each work panel's request amount: Education current funding is \$1,196,901 with a 17% increase request for \$1,446,523. Financial Stability current funding is \$2,243,622 with a 24% increase request for \$2,772,802. Heath current funding is \$1,383,507 with a 26% increase request for \$1,739,954. Current ASSET funding is \$4.8 million with a request of \$5.9 million. Schill will send the spreadsheets out on Jan 3<sup>rd</sup>.

#### **Scorecard Review**

None

#### **Meal Sign-up sheet for Agency Hearings and Work Session Evenings**

Schill passed around the meal sign-up sheet. She will also send an email out to all the Volunteers so those that were not in attendance tonight can sign up for meals.

#### **Overview of Hearings and Work Sessions**

Schildroth explained that the Hearings start at 4:30 pm each night with a meal break. Each agency will have 15 minutes to report, 5 minutes to highlight their request and then 10 minutes for Volunteer questions. Volunteers are encouraged to ask questions that they have regarding any of the data or funding requests that they have looked at. The Hearings will be held in the conference room at the Water Treatment Plant. Schill pointed out that everyone is required to sign-in each night when entering that building. This is a safety/security requirement of the Water Treatment Plant. The work sessions will be held at the Story County Human Service Building. Each panel will go line by line to discuss the actual amount the work team recommends funding. Kresse explained that each work session will only see the results of their panel. The final recommendation of all three panels will be at the January ASSET Board meeting. Kresse also pointed out that all staff phone numbers are listed on the spreadsheet so feel free to call with any questions.

#### **ADDITIONAL ITEMS**

Meeting adjourned 6:15pm