

# Minutes

## ASSET Meeting

February 11, 2021

5:00 pm

Due to the COVID-19 Pandemic, this was an electronic meeting.

### CALL TO ORDER

### WELCOME/ INTRODUCTIONS

### PUBLIC FORUM (1-2 minutes for items not included on the Agenda)

None

### ASSET BOARD APPROVAL OF:

January 21, 2021 ASSET minutes was moved by Holschstein and seconded by Acker. Motion carried.  
2021-2022 ASSET Calendar, with correction, was moved by Rich and seconded by Brooks.

### TREASURER'S REPORT

ASSET Account: \$2,615.26

### REPORTS

#### Administrative Team

UWSC Board of Directors met and approved ASSET recommendations as presented. The City also approved the ASSET recommendations as presented, including the sequestered funds. The unallocated amount for the City was around \$15,000 and they chose to set those funds aside for the possibility for Agencies to access those during the fiscal year. The County Board has not yet met to approve the ASSET recommendations, they meet on Tuesday. The ISU Student Government will address the bill next Wednesday, there are no anticipated changes.

Additionally, there is an Impact of COVID-19 report through UNI that UWSC can access and the Admin Team has decided to use the ASSET general fund to purchase that data.

The County ASSET Volunteer vacancy is still open. There are no applications yet.

The ISU Student Government is drafting a bill with new funding priorities, but it is not yet complete.

#### Volunteers

None.

#### Agencies

None present.

### NEW BUSINESS

Ms. Kresse clarified the role of 'liaison' for volunteers and agencies. Volunteers only serve as a liaison in the fall to put together the liaison report, but you are not responsible for being the go-between ASSET and the agencies. The communication should flow through the ASSET Administrative Assistant, that is why the position exists!

The ASSET calendar starts over in April. There are several terms that will be ending before April. There is one UWSC Volunteer who is stepping down so UWSC will be accepting applications for a 2 new volunteers before April.

ASSET Officers will be elected for the new ASSET year! Ms. Nikki Fischer has volunteered herself as a county representative for the new Vice Chair. ASSET officers will be voted into effect at the April ASSET meeting.

The Admin Team has identified a need for an 'Agency Information Task Force' to review all of the resources and materials used in the ASSET process to make funding decisions. A brief survey of the volunteers and how they utilize the different resources was distributed and the results shared by the Administrative Assistant. Volunteers to be a part of the task force were collected. Motion to create the task force was made by Wood, Acker seconded. Motion carried. The task force will begin meeting in March.

The ASSET Administrative Assistant position is posted. Applications for a new assistant will be accepted until the end of February.

#### **OLD BUSINESS**

None.

#### **ADDITIONAL ITEMS**

None.

#### **INFORMATION/ ANNOUNCEMENTS:**

- a. Funding Letters sent: February 26, 2021
- b. ASSET Admin Team Meeting: March 3, 2021
- c. ASSET Admin Team: April 7, 2021, 12:15pm via Zoom

#### **ADJOURNMENT**

Thompson, 5:37pm.