

MINUTES
ASSET Administrative Team
September 6, 2017, 12:15 p.m.
United Way of Story County, 315 Clark Avenue

The Analysis of Social Services Evaluation Team (ASSET) Administrative Team met at 12:15 p.m. at United Way of Story County, 315 Clark Avenue with the following members present: Michelle Fullerton, Jean Kresse, Tim Lubinus, Deb Schildroth, and Matt Soderstrum.

APPROVAL OF AUGUST 2, 2017 MINUTES

Moved by Schildroth and seconded by Lubinus to approve the August 2, 2017 minutes. Motion carried unanimously.

TREASURER'S REPORT

Treasurer Fullerton reported a balance of \$6,888.35

NEW BUSINESS

Eyerly Ball Update – Cynthia Steidl-Bishop (12:30 p.m.) – Ms. Kresse said Ms. Steidl-Bishop called today to say that Meghan Maher was not able to attend today. It was discussed that Mr. Phillips can update the team after the meeting with the City of Ames, and it can be decided after that if they need to attend the November meeting with an update.

Budget Review Checklist – Ms. Kresse said this sheet is used as budgets are reviewed. One minor change was made.

ASSET Volunteers/ Liaison Assignments – Ms. Schildroth said there is a new application for a County representative. The person will be visiting with the Board of Supervisors next week and could possibly be appointed and in attendance at the meeting on Thursday.

Draft ASSET Agenda – Ms. Kresse said the update on Clear Impact Scorecard will be given. She said agencies can pull up their scorecards during agency visits to show ASSET volunteers how they enter information.

OLD BUSINESS

Crestview Mobile Home Park Update – Ms. Schildroth gave an update on Crestview Mobile Home Park. Ms. Schildroth said the park owner had been disposing of abandoned mobile home parts and pieces by burning them. DNR sent a letter with violation and a fine and will now require a licensed asbestos company to help with disposal of the mobile homes. DNR is requiring any residents that want to move their mobile homes to have an asbestos assessment done in order to move it. Discussion ensued. Ms. Schildroth noted that September 15 is the target move out date for residents. Ms. Schildroth said about 12 occupied units are left, and that 4-5 will be moved and the rest will be demolished.

ADDITIONAL ITEMS/ CONCERNS

It was decided that budget forms will be distributed as part of the packets.

Ms. Schildroth said HIRTA will be having community conversations in several communities later this month. She distributed the information and said that Erin will be distributing this information electronically to volunteers and agencies.

Ms. Kresse said there have been 20 donations of vehicles in Story County through Ames Ford Lincoln. Ms. Kresse said Ames Ford Lincoln will scrap a car if it can't be fixed for \$500-\$750 and then donate the money from the junkyard.

ANNOUNCEMENTS/REMINDERS

- A. Next ASSET Administrative Team Meeting – October 2, 2017 at 10:00 a.m. (United Way)
- B. Next ASSET Meeting & Volunteer Orientation– September 14, 2017 at 5:00 p.m. (City Church)
- C. Budgets Due – September 29, 2017
- D. Budget Review by Administrative Team – October 2, 2017 at 10:00 a.m. (United Way)

ADJOURN

The meeting adjourned at 1:02 p.m.