

MINUTES
ASSET Administrative Team

July 5, 2017, 12:00 p.m.

United Way of Story County, 315 Clark Avenue

The Analysis of Social Services Evaluation Team (ASSET) Administrative Team met at 12:00 p.m. at United Way of Story County, 315 Clark Avenue with the following members present: Michelle Fullerton, Jean Kresse, Tim Lubinus, Brian Phillips, Deb Schildroth, Matt Soderstrum, and Karla Webb.

APPROVAL OF JUNE 7, 2017 MINUTES – Moved by Kresse and seconded by Schildroth to approve the June 7, 2017 meeting minutes with the edits as presented by Ms. Webb. Motion carried unanimously.

TREASURER’S REPORT – Ms. Fullerton reported a balance of \$3,888.35.

NEW BUSINESS

Coordinated Entry process discussion (12:00 p.m.) – Carrie Dunwald (ERP), Cari McPartland (TSA), Virginia Griesheimer (ACCESS), Linda Munden (ACCESS), and Hope Metheny (YSS) entered the meeting. Ms. Dunwald said Coordinated Entry is a standardized system for homeless programs. She explained that no matter where someone experiencing homelessness goes, Coordinated Entry would provide that the person be treated the same and have access to the same resources. She said HUD is behind developing this process and has made it part of its guidelines to end homelessness by 2021.

Ms. Dunwald told the group that focus is being placed on assessing people, as services will not be first come, first served but those most chronic and vulnerable will have access to services first. She said in Iowa there are three continuums of care - Des Moines/ Polk County, Sioux City, and Council Bluffs/ Omaha and then the rest of state is one group of 96 counties. She said the 96 counties are dividing into regions to develop Coordinated Entry processes across counties. Boone, Story, Marshall and Hardin counties have formed a region called Two Rivers. Ms. Dunwald said ERP has teamed with YSS, ACCESS, Story County Community Services, City of Ames, and The Salvation Army for the process. January 28, 2018 is the deadline to have something in place.

Ms. Dunwald discussed the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT), which is a prescreen triage tool for families to quickly determine whether a client has high, moderate, or low acuity and prioritizes which clients should be given a full SPDAT assessment. Ms. Dunwald said there would be a prioritization list and the agencies would be working together to meet the needs, which takes the onus off clients and puts it on the agencies to determine next steps. Ms. Webb asked what would happen if someone went to Polk County. Ms. Dunwald said that’s a separate coordinated entry system, and she is unsure how sharing information between regions will work. Ms. Metheny said since YSS is in two continuums she has access to Polk County information. Mr. Soderstrum asked if resources are being shared. Ms. Dunwald said they are just starting to figure that out, as well as get in contact with some of the partners from Boone, Marshall, and Hardin counties. She said there will be two parts of the Coordinated Entry meetings – the policies/ procedures discussion and the evaluation and prioritization of clients.

Ms. Kresse asked what additional resources are needed to get the system in place by January. Ms. McPartland said they need players at the table from the other counties. Ms. Dunwald said a small grant was received to begin outreach and data collection in communities and begin some training. She said she had met with the Executive Director at a center in Marshalltown to begin conversations and offered

that if the information can be collected, they could assist with putting the information into the system. Ms. McPartland said mental health connections would be helpful. Ms. Webb said the CICS Coordination Officer would be good to have involved. Ms. Schildroth said it's helpful that the region overlaps with the mental health region. Ms. Munden said the staffing to complete the process once the process is in place could be another situation.

Ms. Kresse asked if there is a possibility of receiving an implementation grant. Ms. Dunwald said she doubts funds will be available. She said funds have been set aside for an agency to help other agencies and to cover the 46 counties that are not in a group yet. Hawkeye Area Community Action Program's (HACAP) help may not be needed as much here as in other areas. Ms. Metheny said the small grant to assist with outreach and training was very small and is not covering their time, so they are carving out time from their regular schedules. Ms. Schildroth said at this point the submitted budgets in September will look similar to previous years, but asked the team to keep ASSET updated on budget changes because of this process. The group agreed.

Ms. Kresse said it would be good to meet with local media to explain this situation. Ms. Dunwald said she hopes to coordinate an announcement with National Homelessness Awareness Week in November. The immediate focus is bringing partners from the other counties on board and then figuring out what the homelessness need is. Ms. Dunwald said ERP is not required to be a part of this because ERP does not receive HUD funding, but she said she feels very strongly about this and wanted to take the lead. Ms. Griesheimer said HUD should be able to get a more accurate idea of the need by doing this. Ms. Griesheimer, Ms. Dunwald, Ms. McPartland, Ms. Munden, and Ms. Metheny left the meeting.

MICA Dental Clinic Update – Gloria Symons and Arlene McAtee entered the meeting. Ms. Symons distributed a new budget statement. She noted that through September 30, 2017 it is expected that they will be negative about \$25,000. She said grant applications are still out, and some fundraisers are in the future. Ms. McAtee said fee for service funds are available so those funds could be used for a deficit if there is one. She said their fiscal agents met last week, and it is looking good for this year.

Ms. Symons said the Dental Wellness Program (DWP) that works with 19-64 year olds is no longer a tiered service which is good news but they have reduced the rates to below Medicaid rates. Ms. Symons said she is in negotiations but she isn't hopeful of an increase. She told the group that dentures were reimbursed about \$700 and now it is about \$300-400. She said some services are above Medicaid rates. Ms. Webb said it seems odd that it's an expanded Medicaid program but it's not offering the same reimbursement as Medicaid. Ms. Symons said she believes their argument is that they have some codes that are paying more and some that are paying less.

Ms. McAtee said everyone 19 and over is on Delta Dental. Ms. McAtee said they haven't had to turn anyone away. Ms. Kresse asked about fringe. Ms. McAtee said fringe includes insurance and short term disability. Ms. McAtee said they have a meeting scheduled with Kelly at Primary Healthcare in the next month. She said this year they will be fine financially, and by the end of August they should know more on how the next year looks. Ms. Symons said it's hard to predict how the change with the DAP will work out. She said with Medicaid \$36 was paid per treatment and with DWP \$20 is paid per treatment. Ms. Symons and Ms. McAtee left the meeting.

Follow Up Eyerly Ball Discussion – Ms. Webb said she coordinated a meeting involving Megan Maher, Cynthia Steidl-Bishop, Shelby Forsyth and Bre Degelau of Eyerly Ball and Julie Saxton and Geoff Huff of the Police Department. She said the meeting went well. Eyerly Ball did provide the group with

data on first available appointments and wait times were a week or two out for psych or therapy. She also said the group was able to pinpoint an area of concern as outpatient mental health commitment individuals who may not be following through with their commitments and are being seen on police reports. She said she will be setting up another meeting with some additional people to see if anything more can be done for the individuals at high risk.

Ms. Kresse said UWSC has awarded Eyerly Ball \$700 to do group therapy but they haven't been doing the group therapy. She said she emailed Ms. Steidl-Bishop and she was not sure why funding for that service had been requested. Ms. Kresse said she believes it was because they didn't have the staff to provide group therapy. Ms. Webb believes they are hoping to do group therapy in the future. Ms. Webb said Ms. Steidl-Bishop would like to come back to share data and give an update. Ms. Kresse said it would be good to have an update on the affiliation with Unity Point.

Agency Training documents – Ms. Kresse said Shannon Bardole has been working with 31 agencies for about 6-8 weeks to update their information into Clear Impact Scorecard. She said HIRTA, Storytime, Red Cross and ChildServe have not yet updated their information so United Way is holding payment until those updates are received. The training agenda and PowerPoint were reviewed. The documents were updated.

All Aboard for Kids ASSET Application – The group reviewed the documents. Ms. Webb said they are serving a population group the region would fund, but the region serves adults 18 and over, and can only fund respite and outpatient mental health services for children. She said the service would be considered skill development, so she doesn't think it would be funded by the region. It was discussed that it would be good to know the breakdown of the students. It was mentioned that a sliding fee scale would need to be in place if ASSET was funding scholarships. Mr. Soderstrum suggested tabling this application and inviting Lisa McCarty to the August meeting for questions. The group concurred.

OLD BUSINESS

Crestview Mobile Home Park Update – Ms. Schildroth told the group that Brant Lemer and his attorney notified the Board of Health at its June meeting that they would be liquidating the park. No timeline has been provided. The Board of Supervisors has made relocation assistance funds available (up to \$3,000 per mobile home) to residents that are remaining, and is not requiring residents seek help from other agencies first. There are 15 mobile homes that are occupied, three of which are without water. Ms. Schildroth said a public meeting for residents and agencies that wanted to make their services available was held last Wednesday and nine residents attended. She said RV Horizons was at the meeting, which manages 14 mobile home parks in Iowa. They were there offering to move the mobile homes for free and offer assistance with things such as new skirting for the homes. In order for them to move the mobile homes, owners would need to be current on taxes, have the deed, and the home would need to be in good shape to move. Ms. Schildroth said there will be further discussion on the status of the park on August 1.

Ms. Webb said several residents have been in contact with Story County Community Services. Many calls have been taken about how the money can be used. Residents are also following up at the Treasurer's Office about their taxes. Ms. Schildroth said the funds cannot be used to pay taxes, but can be used for many things, including demolition and boarding pets. Ms. Schildroth said the residents will be receiving notice of the liquidation next week.

Update to YSS Prevention/ Education Services Transition – Ms. Schildroth said she, along with Ms. Kresse and Ms. Fitzgerald met on June 30, 2017 to review the services YSS offers with a service code 1.12. Ms. Schildroth distributed the recommendation of the committee. Discussion ensued.

The committee is recommending for the FY 18/19 budget cycle that YSS consolidate the educational services (Substance Abuse Awareness, AIDS/HIV, Adolescent Pregnancy and Prevention, and Human Trafficking), with the exception of Child Safety, into one service using the 1.12 ASSET service code.

The committee further recommends changing the Child Safety ASSET service code from 1.12 to 1.07 Youth Development and Social Adjustment. This service uses the Talk About Touching curriculum which is evidence based and more appropriately aligns with the youth development and social adjustment service definition.

Moved by Kresse and seconded by Webb to approve the recommendations from the committee as stated above. Motion approved unanimously.

ADDITIONAL ITEMS/ CONCERNS

Ms. Webb told the group that Patti Treibel Leeds, who attended the cultural competency training, covers Hamilton, Boone, and Madison counties for CICS.

ANNOUNCEMENTS/REMINDERS

- A. Next ASSET Administrative Team Meeting – August 2, 2017 at 12:15 p.m. (United Way)
- B. Next ASSET Meeting – August 10, 2017 at 5:00 p.m. (City Church)
- C. ASSET Agency Training – August 16, 2017 at 2:00 p.m. (Council Chambers)

Training by Ross Wilburn on Cultural Competency – Ross Wilburn entered the meeting. Patti Treibel Leeds entered the meeting. Mr. Wilburn serves as Diversity Officer and Associate Director of Community Economic Development for Iowa State University Extension. Mr. Wilburn said he and his colleagues have been conducting trainings on how to increase diversity inclusion within professional development. He told the group that the Navigating Difference curriculum was developed by colleagues at Washington State University. Locally there are 21 trainers who walk groups through the curriculum in teams of 3. Over 300 extension workers have been trained in 1.5 years. Mr. Wilburn told the group that an hour overview of the entire program will be given, and that Modules 1-5 will be available in the future if the group is interested. Introductions took place. Guidelines for discussion: listen receptively, try ideas on, agree to disagree, respect each other's expertise and our own, assume good intentions, and take care of our own needs.

Mr. Wilburn said the training should help the group become more aware of our own personal and organizational cultures, examining how our personal and organizational cultures affect our ability to work across differences in both negative and positive ways; and assist in building skills to increase our competencies as we work with others who are different from us.

Diversity – differences among people with respect to age, socio-economic status, ethnicity, gender, physical and mental ability, race, sexual orientation, spiritual practices, and other human differences.

Mr. Wilburn said the full training is about 18 hours. The group used the diversity wheel to answer questions during an exercise. The diversity wheel displays layers that influence in positive/negative

ways in understanding someone that is different from us. All five modules of the training would be \$300 per person (3 days, \$100 per day).

The group thanked Mr. Wilburn for his time.

ADJOURN

The meeting adjourned at 2:58 p.m.