

# AGENDA

## ASSET Meeting

April 15, 2021

5:00 pm

Due to the COVID-19 Pandemic, this is an electronic meeting.

Join Zoom:

<https://us02web.zoom.us/j/7625263536?pwd=VHdqclhS2VJZ2pMejlkRURPVjhkQT09>

Dial in: +1 301 715 8592

Meeting ID: 762 526 3536

Passcode: 754015

1. CALL TO ORDER (Vice Chair)
2. WELCOME/ INTRODUCTIONS
  - a. New ASSET Volunteers
3. PUBLIC FORUM (1-2 minutes for items not included on the Agenda)
4. ASSET BOARD APPROVAL OF:
  - a. ASSET Officers: Chair, Vice Chair, Treasurer
  - b. Approval of February 11, 2021 ASSET minutes
5. TREASURER'S REPORT
6. REPORTS
  - a. Administrative Team
    - i. Forms/Resources Task Force (Deb)
    - ii. VCSC Notification (Sandra)
    - iii. Community Needs Assessment (Jean)
    - iv. ISU Priorities FY 22-23 (Max)
    - v. Status Update for Policies and Procedures and Reference Manual (Sandra)
  - b. Volunteers
7. NEW BUSINESS
  - a. ASSET Administrative Assistant (Jean)
  - b. Special Joint Funders Meeting May 5<sup>th</sup>, 2021 (Jean)
8. OLD BUSINESS
9. ADDITIONAL ITEMS
10. INFORMATION/ ANNOUNCEMENTS:
  - a. ASSET Admin Team: May 5, 2021, 12:15pm via Zoom
  - b. Special ASSET Joint Funders Meeting: May 5, 2021, 4pm via Zoom
11. ADJOURNMENT