

Minutes

ASSET Administrative Team

May 4, 2022, 12:15 p.m.

The Analysis of Social Services Evaluation Team (ASSET) met at 12:17 p.m. with the following members present: Jean Kresse, Sandra King, Deb Schildroth, Jenny Schill, Nikki Fischer, Sarah Schroeder, and Joel Hochstein. Also present was Annke Mundel.

Approval of April 6, 2022 Minutes

Moved by Kresse, seconded by Hochstein, to approve the April 6, 2022 minutes. Motion carried unanimously.

Welcome to Sarah Schroder (ISU Student Government member) and Lois Vidimos (new Administrative Assistant); each gave a brief introduction.

Treasurer's Report

Treasurer Schill reported a balance of \$1,325.88.

Kelly Peterson, Executive Director, Campfire – Ms. Peterson was invited to discuss the changing of Service Codes 2.04 to 1.09. Currently there are three programs and two of them are childcare services which are not licensed and therefore, don't fit the definition for Service Code 2.04. Kresse discussed similar programming at Boys & Girls Clubs and asked Ms. Peterson if they can provide any program data for serving children from families with lower incomes, and how many receive scholarships. Ms. Peterson explained that they are starting to make changes to better assist more under served.

Mundel asked how many children would be considered under their sliding fee scale. Ms. Peterson said that 65 is a low number estimate. She stated that they could look for more creative ways to reduce deposits or weekly costs. Schildroth talked about trying to move all programs over to Service Code 1.09 for 2024; one code, one service.

Moved by Schildroth, seconded by King, to change 2.04 Service Codes to 1.09. Kresse will make changes in reference manual.

Old Business

The Bridge Home – Schildroth referred to page 5 in the May 2022 Agenda regarding letter dated April 25, 2022 to Nikki Fischer from Jodi Stumbo (Executive Director) and Dan Douglas (Chair of the Board of Directors) concerning the plan to release FY 2022/23 funding. After some discussion regarding the letter, it was determined that they will need defined definition of emergency shelter services. Kresse mentioned that as a point of clarification the definition of emergency services up for TBH would be up to 30 days was discussed at the February 28, 2022 meeting.

It was agreed to modify the definition to ASSET definition. Different programs may require different limits. For example YSS' Rosedale Shelter may have children up to 2 months if court appointed. Hochstein suggested that if TBH serve individuals in the shelter beyond 30 days, they can't draw ASSET funds. The Bridge Home could use state funds to cover additional days. Schildroth discussed if beyond 30 days, would this be transitional? And would need clarification. Overall they are limited in the number of beds and people will continue to fall through the gap.

Regarding the response to their April 25, 2022 letter, under ASSET response dated May 4, 2022, change The to Their. Schildroth and Fischer will make changes. In moving forward, ASSET staff will meet with THB on data collection, and perhaps John Dahlhoff will work with them.

Kresse stated that they are missing data to support funds, and United Way will attach a caviate to the agreement that additional performance measures need to be discussed with the deadline by December 31, 2022.

Moved by Kresse, seconded by Hochstein. Motion carried unanimously.

New Business

Moved to New Business - Gerri Bugg, Prevention Director YSS – Ms. Bugg came to discuss Service Codes. Kresse explained that Kids Club Service Code was moved to 2.04 since it was for school aged daycare. Teen Club is not childcare but had been included with Kids Club. Asked if it would work better to support this with out of school funding? Ms. Bugg said funding does go to youth development with an approximate cost of \$20 per unit. Kids Club is \$12.99 per day and is picked up by grant. Right now they are serving about 30 students in the Collins-Maxwell and will serve Colo-Nesco school district during the next school year. If changed to Service Code 1.07, Ms. Bugg feels they would go through the County money quickly unless adjusted. Discussion that further development and funding measures were needed. Could Teen Club be coded 1.07 Youth Development in 2024? Schildroth moved to approve Teen Club be taken out of Kids Club and coded 1.07. Fischer motioned, seconded by Kresse. Motion carried unanimously.

Old Business

Moved back to Old Business to approval of the ASSET Policies and Procedures - King asked for revision under page 16 Appendix A ASSET (Analysis 'of' – not 'for' – Social Service Evaluation Team). Schildroth discussed the 2 volunteer forms and revising them to look more alike and to take out the word 'volunteer.' Kresse suggested that both forms have lines for printed name, signature and date. Schildroth asked that under page 14 under Non-Participating Agencies to drop them after 2 years but to first have a discussion with those before they were dropped. Also suggested that under 'D' on page 16 to change full to completed, under 'E' change notification to written and needs to must. Kresse motioned to approve ASSET Policies and Procedures with suggested changes, seconded by Schill. Motion carried unanimously.

Update on ASSET Reference Manual Review (Definitions Rapid Rehousing & Transitional Living and Changes in Service Codes) – Fischer revisions may be made after meeting with The Bridge Home and to be approved in August. No action needed.

New Business – ASSET Board Meeting – May 12, 2022

Kresse, Schroeder, Thompson and Vidimos will be gone on May 12, 2022. Hochstein may not be at meeting as well. Kresse will send email as need quorum. Schildroth asked to switch old and new business around on May 12, 2022 Agenda. Kresse asked for both of The Bridge Home letters be included.

Additional Items/Concerns – Vanessa Baker-Latimer (Housing Coordinator at the City) has \$9 million HUD money available, expanding childcare and food distribution. Vanessa plans to set up meetings with childcare agencies, ASSET agencies and non-profits as money needs to be used by June 2023. Hochstein mentioned 3 year plan for Baker sub division where Ames Middle School once stood, have 1.3 million to use for home funds.

Schildroth talked more about The Bridge Home and development review of their campus. They've bought 6 parcels of land, 2 are buildings on corner of Sherman and 2nd. Campus would include space for Raising Readers, MICA, Iowa Able, Salvation Army and have living units.

Announcements/Reminders

ASSET Board Meeting – May 12, 2022 at 5pm at CityChurch (North Education Room)

Administrative Team Meeting – June 1, 2022 at 12:15pm at United Way

Meeting adjourned at 2:08pm