

Minutes

ASSET Administrative Team

Dec 2, 2020, 12:15 p.m.

Due to the COVID-19 Pandemic, this was an electronic meeting. Access to the meeting was made available by video (Zoom) and call-in.

The Analysis of Social Services Evaluation Team (ASSET) was called to order at 12:16pm by Chair Keith Hobson. Members present: Chair Keith Hobson, Vice Chair Ashley Thompson, Treasurer Jennifer Schill, Deb Schildroth, Jean Kresse, Administrative Assistant Tori Pierce, Sandra King, and Anneke Mundel.

WELCOME

Chair Hobson welcomed everyone.

APPROVAL OF MINUTES

Ms. Kresse moved to approve November 4, 2020 Minutes. Seconded by Ms. Schildroth, motion carried unanimously.

TREASURER'S REPORT

Ms. Schill reported a balance of \$2,843.56.

OLD BUSINESS

Agency Requests for Changes in Funding for FY 2020-21

- Ms. Schildroth shared that the Boys and Girls Club and Raising Readers are at various stages of the process with each individual funder to get their requests approved. Ms. Kresse contributed that UWSC approved Boys and Girls Club's request for 2 units on the days that students attend the virtual club, and the request from Raising Readers to transfer money to the Thrive by Five family development project to out of school learning was denied. Ms. Kresse explained that from reports in October, there were units for the Thrive by Five program, and Early Childhood Learning is a UWSC priority so the funds must continue there.
- Ms. Schildroth also mentioned that Heartland Senior Services isn't offering many of their services right now, because of the pandemic, so they indicated they will be making a request to move funding over to Meals on Wheels because that program is in very high demand. They also may be trying to do something virtually with the activity center; unfortunately, not everyone has access to a computer or smartphone, posing a challenge to engaging individuals via distance.
- Ms. King shared that the County had received the requests from Boys and Girls Club and Raising Readers as well, and YSS had also reached out to her to share some of the challenges they are experiencing. YSS indicated they plan to put together a proposal for some additional funds. Ms. King also met with Jodi Stumbo from The Bridge Home who indicated she may be submitting a proposal as well when ASSET reaches out to agencies to follow-up on the survey from November.
- Ms. Kresse stated that YSS had in fact submitted a proposal for \$25,000 to UWSC to support the loss in revenue from Kids Club, to support the projected \$123,000 loss. However, UWSC Board has not yet made any decisions on when/how agencies will have access to the Agency Reserve Funds or how they will be used. The emergency COVID funds started in the spring specifically to support those programs that are providing services to individuals in Story County that are hardest hit by COVID, so it went to rent and utility assistance, childcare, and some modifications to bring services back safely (e.g. plexiglass). These are two different sets of funds; the Board has never accessed Agency Reserve funds before, so it is unknown if they will be used to support program losses at this time. Ms. Kresse also shared that in her conversation with Andrew Allen he stated that the losses for YSS are so significant that they are having to evaluate the survivability of the program.
- Ms. Kresse also shared an update that the YSS Kids Club program at ISU, that was requested by the university, has not been accessed by faculty, staff, or students nearly as much as expected, so they are anticipating another

\$75,000 loss in that program. Andrew Allen did not yet indicate if they are planning to cancel the program. They were expecting a need from about 400, with the ability to serve 80, yet only have 9 users.

Primary Health Care Update

-Kelly Huntsman is thinking they might be open by the end of January/start of February. She has put in a request to the City to reallocate the funds that MICA had originally applied for in this current FY. City Council approved the request and entered into an agreement with PHC for the current FY. The City is now waiting for PHC to submit the charges and draw down the funds (monthly).

-UWSC also approved the reallocation of MICA funds to PHC to get the dental services up and running in the amount of about \$56,000.

-Story County also approved this reallocation in the amount of about \$37,000; the approach for drawing down funds is being approved by legal.

-PHC was approved for a grant from Delta Dental for \$250,000 and they have other grant applications pending.

Feedback received from Bridge Home on ASSET process

-The Admin Team discussed the concerns noted in the Bridge Home liaison report and decided to invite the Bridge Home Director to a future Admin Team meeting to discuss the concerns.

Liaison Reports on Website

Please go and review the Liaison Reports that are up on the website now!

Website dead-links removed

Tori worked with our website provider to clean up the website, removing outdated information and updating the header/footer information.

NEW BUSINESS

Finalize locations for upcoming ASSET activities

Hearings- The hearings will take place via Zoom. Tori will collect RSVP information from agencies and coordinate a waiting room to admit the representatives for their hearing. The hearings will be recorded for the sole purpose of recording accurate minutes internally. The recordings will then be deleted.

Work Sessions- Work sessions could take place in person; we have access to a space that would allow for social distancing. A poll of volunteers will be taken to ensure everyone is comfortable attending in person.

January Meetings- ASSET and Admin Team meetings will remain on Zoom for the foreseeable future.

ADDITIONAL ITEMS/CONCERNS

Agenda for Dec 10 ASSET Board meeting

-Meeting items and topics of discussion were added to the agenda.

ANNOUNCEMENTS/REMINDERS

ASSET Board Meeting – Dec 10, 2020 @ 5 p.m.

Mid-Year Updates Due – Dec 15, 2020 @5 p.m.

ADJOURN

Chair Hobson adjourned the meeting at 1:26pm.