

MINUTES
ASSET Administrative Team
September 5, 2018, 12:15 p.m.
United Way of Story County, 315 Clark Avenue

The Analysis of Social Services Evaluation Team (ASSET) Administrative Team met at 12:15 p.m. at United Way of Story County, 315 Clark Avenue with the following members present: Jean Kresse, Tim Lubinus, Brian Phillips, Deb Schildroth, and Karla Webb. Michelle Fullerton joined the meeting by phone.

APPROVAL OF AUGUST 1, 2018 MINUTES

Changes were made to the minutes. Moved by Schildroth and seconded by Kresse to approve the amended minutes. Motion approved unanimously.

TREASURER'S REPORT

Treasurer Fullerton reported a balance of \$5,514.84. The balance reflects the deposits of general fund contributions from CICS, Story County, UWSC, and City of Ames and a reimbursement to Erin Thompson for printing.

It was discussed that Ms. Fullerton will join the next few meetings by phone.

NEW BUSINESS

Draft ASSET Agenda and Volunteer Training – The agenda was reviewed and staff members were assigned portions of the training. New/ Expanded services will be reviewed with ASSET board members.

Emergency Crime Victim Housing (ACCESS) – The answers to questions by ASSET Administrative Team to Executive Director Tess Cody were reviewed. It was discussed that ASSET funding to other services is being provided as a portion of a match for other grant funding. Mr. Phillips said it appears the existing funding is being used as a match. Ms. Kresse said it appears that an additional \$43,000 is needed. Ms. Kresse said it sounds like a gradual increase in funding will be requested, but that changes will begin on July 1. Ms. Schildroth asked if it will be service coordination and housing funding. It was discussed it's just for the staffing component. It was discussed that this proposed service is still a bit unclear, and the team hopes it is made clearer when the budget is submitted.

Moved by Kresse and seconded by Schildroth to approve Emergency Crime Victim Housing as a new service. It is anticipated that a minimal increase for 19/20 is expected. Motion carried unanimously.

ADDITIONAL ITEMS/ CONCERNS

Ms. Schildroth shared an article about the dentist at MICA.

Mr. Phillips said when looking at draw down reports for the City of Ames, he saw that ACPC left \$47,147 of City funding for FY 17/18 unused. ACPC drew down once at the beginning of the fiscal year, and then not after that. He said in discussion with ACPC staff, it was an oversight. Mr. Phillips said with the transition to new Director, he is allowing ACPC to submit a letter to City Council requesting an extension to draw down those funds. He discussed other small amounts not drawn down.

Ms. Schildroth said LSI did not draw down any funding for School Based Mental Health. LSI was

allocated \$3,000 for Crisis Childcare and drew down \$660 and they have not returned the contract for 18/19 funding.

Mr. Carter said ISU graduate/ professional students have an interest in a recurring grant for childcare services. He said the conversation started because the need within graduate student families. ISU has identified about \$50,000 to start this, and has a plan to lobby the state for matching funds. He said they have a government affairs person advising ISU on how to submit a request. They are hoping to get up to \$100,000 to give grants between \$5,000-\$10,000. Mr. Carter said so far they have decided not to touch allocated ASSET funding, but to leave that as is for now. Mr. Carter said thoughts on how to go about this are welcome. Mr. Carter said this is coming out of an initiative to recognize graduate students, and many are international. He said they want to establish the criteria and the funding, and then hand it off to a department at ISU so it doesn't fall through the cracks in the future. Ms. Kresse said she would look at the same criteria as DHS for childcare assistance, and look at the fee schedule. Ms. Schildroth said agencies limit their DHS clients. Ms. Webb said it may be helpful to have the grant dollars provided on a reimbursement level vs. sending grant money to the students to ensure the dollars are used for childcare expenses. Ms. Schildroth asked if the students would have to reapply every year. Mr. Carter said yes. Ms. Schildroth said Orchard Place took over the Childcare Referral service; Orchard Place has information on both facility and home providers.

Ms. Webb said the Crisis Stabilization Center with MGMC will be opening near the end of October.

Ms. Webb said on September 13 the Opioid Task Force will have a Community Conversation meeting at 7:00 p.m. at MGMC. It will be the first of three educational sessions. The next ones will be in November and January. She also said there will be a mental health expo on September 25 at 6:00 p.m. at the ISU Memorial Union. Joan Becker will speak, and will also do a lunch and learn that day.

Ms. Webb said coordinated entry for homeless prevention services will have a lunch and learn on September 26th at 11:30 a.m. at City Hall, Conference Room 135.

ANNOUNCEMENTS/REMINDERS

- A. Next ASSET Administrative Team Meeting – October 1, 2018 at 8:00 a.m. (United Way)
- B. Next ASSET & Joint Funders Meeting and Volunteer Training – September 13, 2018 at 5:00 p.m. (City Church)

ADJOURN

Moved by Phillips and seconded by Schildroth to adjourn at 1:08 p.m.