

**MINUTES**  
**ASSET Administrative Team**  
November 1, 2017  
United Way of Story County, 315 Clark Avenue

The Analysis of Social Services Evaluation Team (ASSET) Administrative Team met at 12:15 p.m. at United Way of Story County, 315 Clark Avenue with the following members present: Jean Kresse, Tim Lubinus, Brian Phillips, Deb Schildroth, Matt Soderstrum, and Karla Webb.

**APPROVAL OF SEPTEMBER 6, 2017 MINUTES**

Moved by Kresse and seconded by Lubinus to approve the September 6, 2017 minutes. Motion carried unanimously.

**TREASURER'S REPORT**

A balance of \$6,513.71 was reported.

**NEW BUSINESS**

**City of Ames/ Eyerly Ball meeting update** – Mr. Phillips said the Police Department was notified a couple weeks ago that Eyerly Ball is moving toward mobile crisis service. Ms. Webb said Eyerly Ball was awarded the contract for mobile response region-wide last week and they will be working the next several months to implement the program. She said January 1, 2018 was the initial target date, but it may be February or March. Eyerly Ball will be working with Foundation 2 in Cedar Rapids, who currently answers the crisis line for the region. Mr. Soderstrum asked if ASSET will be affected. Ms. Webb said the region will be funding the service monthly with grant money of \$47,000 in startup funds and a monthly amount of \$65,000. The contract amendment will run through June 2018. Ms. Kresse asked about staff. Ms. Webb said they will need to hire full time and part time staff to cover 24 hours per day, 7 days per week. A call for mobile crisis response requires two people to respond. She told the group that Foundation 2 would dispatch the mobile response team if law enforcement desires.

Ms. Kresse asked about the City co-funding the police liaison position. Mr. Phillips said Shelby, the liaison, resigned. He said it was thought that someone that works with the hospital would be taking over some responsibilities, but now that isn't the case. Mr. Phillips also said they will not be replacing the position. He said he doesn't expect them to draw down funds for that service. Ms. Webb said she believes Eyerly Ball will be focusing on mobile crisis services. Ms. Webb said she would like to set up a meeting with the police chief, Brian, herself, and the region to discuss the liaison position. She said the region discussed funding for the position when it was in discussion, but the region would like to first see how mobile crisis goes. Mr. Phillips said the Police Department is optimistic about mobile crisis, but he is concerned about the volume of calls the Ames police department alone has, and is wondering how it will go with three teams covering a 10 county region. Ms. Webb said the rules say a maximum of 1 hour response time. She said there's a plan to have meetings with law enforcement agencies with the information on how that will work once it is determined.

**Friendship Ark – Supported Community Living (daily)** – Ms. Schildroth told the group that Friendship Ark submitted their budget request with daily SCL included, and had not submitted a new/expanded service form in August. It was noted that a contract is currently being created between the Region and Friendship Ark because of particular clients. Ms. Kresse said the County and the Region have contracts outside of the ASSET budget process. It was noted that Friendship Ark resubmitted the

budget without that page. Next year they will submit a new/expanded service form before August 1, 2018 to see if the daily SCL service can be included in the 19/20 budget request.

**Agency Board Meeting Minutes** – Ms. Kresse said it would be helpful if the administrative team could have access to the board meeting minutes of ASSET agencies. Google Docs and Dropbox were discussed as options. Discussion ensued. It was discussed that ideally all agencies could post their own minutes, but not have access to other agency minutes. It is hoped that this could start in January, and request minutes from July, 2017 forward. Erin will research ways this could be done and report back to the administrative team. Ms. Schildroth said this new requirement should be added to the Policies and Procedures in the spring.

**Discussion of Panel Reps and Relationship with the Human Services Council** – Ms. Schildroth said the attendance of the last Human Services Council (HSC) meeting, which she attended, was higher than normal because of the ASSET agenda item. She told the group that HSC meets monthly September through May. Human services agencies, some of which are ASSET agencies, attend the meetings. Ms. Schildroth said the meetings began as a way for agencies to network and share information. When ASSET was formed, ASSET asked the HSC to appoint agency representatives to be panel representatives with the intent that those panel members would go back and talk to the agencies of the respective panels to relay information to and from ASSET. Over time information is no longer passed along as was intended. She said she attended their meeting last Thursday to say ASSET wants the partnership with agencies for information purposes, and to ask them what the agencies wanted. The representatives around the table now are staff members, where it used to be the executive directors. She asked them to submit a proposal to ASSET on what the HSC would like the relationship to look like. The purpose of the HSC and how it affects ASSET was reviewed. She said they did some brainstorming as a group. Mr. Phillips said what could be gained from the partnership needs to be evaluated. Ms. Kresse said there has not been a report from panel representatives for a long time. Ms. Schildroth said issues aren't being discussed.

**Creative Counseling – Request to apply to be an ASSET Agency** – Ms. Schildroth said a couple years ago Creative Counseling wanted to come into the process for funding for a couple people that weren't Medicaid funded. It was recommended at that time to contact the region for funding. Ms. Webb said the region does not have a contract with them. Ms. Kresse said substance abuse/treatment for adults would be provided by Community and Family Resources and funded through the state grant. It was decided that Creative Counseling will be directed to submit a letter of intent by June 1, 2018.

**Draft ASSET Agenda** – The group reviewed the agenda. It was moved by Kresse and seconded by Schildroth to cancel the November meeting. Motion was improved unanimously.

## **OLD BUSINESS**

**Crestview Mobile Home Park Update** – Ms. Webb said relocation assistance dollars are available up to \$3,000 for residents of occupied mobile homes and as of today 14 applications for relocation assistance have been received. Two still have trailers at Crestview and want to move their trailers. RV Horizons is the management company that has several mobile home parks, of which some of the residents are moving to. Ms. Webb said they are struggling to get paperwork back from them to pay rent for those individuals. Ms. Schildroth said the human component is getting resolved which

leaves environmental issues. She said the Board of Supervisors approved funding available through Legal Aid for any issues from the residents moving to Maple Grove through the end of the fiscal year.

#### **ADDITIONAL ITEMS/ CONCERNS**

Ms. Schildroth said there will be a community conversation meeting with HIRTA on November 9 at Nevada City Hall to discuss transportation needs in and around Nevada. City officials will be in attendance.

Ms. Schildroth told the group that the Managed Care Organizations (MCOs) have decided that they are not going to pay for transportation if someone lives in a 24-hour supported community living environment. The facilities providing that type of care must now provide transportation to residents, except for emergencies. She said HIRTA is still researching the number of riders this will affect. Ms. Schildroth said Friendship Ark can charge for the service and get reimbursed. Ms. Kresse said the agencies are already underfunded, so this development will be interesting. Ms. Webb also noted that the MCO that serves the majority of elderly and disabled on Medicaid is leaving the state.

Ms. Schildroth said the Story County Housing Trust has been formally organized. The next meeting will be on November 21 at 2 p.m. at the Ames Chamber. She said some of the funds this trust will receive will be funds that can be used to help pay rent. The trust will not administer the funds, but will ask agencies to submit a proposal, and whoever the housing trust selects would administer those funds. Concerns have been voiced because those funds could help people on an ongoing basis. Mr. Phillips said the City is funding part of the housing trust right now, and assumes they will be asked to fund it again. Ms. Schildroth said Story County is paying for the small communities share.

Mr. Phillips said he was contacted by YSS CEO Andrew Allen a month ago, who would like to meet regarding the City's capital funding program and issues with outpatient treatment. Mr. Allen would like to see a change in the unit of service for outpatient treatment to 1 staff hour so they could draw down funds for staff time. Ms. Schildroth said staff time is calculated into Medicaid rates. Mr. Phillips said they would like to see the preparation and follow up work paid for by ASSET funding and the time therapists are with the clients paid by Medicaid. He said \$50,000 was allocated for that service and they haven't been able to draw any of that down. Mr. Phillips said he might be comfortable going toward that now only because outcomes are being measured more directly and because they would still have to show an impact to their clients. The services being discussed include outpatient treatment and health maintenance for behavioral health. Ms. Webb said she could see this having more impact because there are other providers that provide the service. Ms. Schildroth said we need an opinion on whether or not this is a supplement to Medicaid. Mr. Phillips asked if we could put this on the agenda for November 29 and let them discuss what they would like to do. Mr. Allen said the Medicaid rate doesn't cover the service. Ms. Webb said she would like to see the breakout for 2016 to present of private insured and Medicaid clients.

Ms. Kresse said UWSC approved \$250,000 from the City of Ames for capital improvements to go through UWSC grant process. These funds would be only for capital improvements or piloting a new service and grants would be between \$7,500 and \$100,000. Ms. Kresse said YSS could apply for the world class substance abuse program. Mr. Phillips said the Healthy Life Center is so far out that there should not be any applications for that yet. Ms. Kresse said the allocations committee is reviewing the letter of intent, application, and timeline right now. Agencies that get chosen for grants would have to expend the dollars by June 30, 2018 and then agencies would have a certain amount of time to do the program. This will go to the City Council on November 14 for approval.

Ms. Kresse said YSS was awarded a grant through the state for children's mental health well-being. November 9, 2017 is the next meeting regarding the grant. YSS has sent out an invitation for larger groups that provide children's services to attend a meeting from 9-2 on November 17. She said the coverage area for this is Boone, Hamilton, Hardin, Marshall, Story, and Franklin counties and said the money is for planning and coordinating, but not for future implementation.

Ms. Schildroth said there hasn't been a ruling made, yet, on the court case involving neighbors and Story County Board of Adjustment for the YSS world class substance abuse treatment center location.

**ANNOUNCEMENTS/REMINDERS**

- A. Next ASSET Administrative Team Meeting – November 29, 2017 at 12:15 p.m. (United Way)
- B. Next ASSET Meeting – November 9, 2017 at 5:00 p.m. (City Church) - CANCELED
- C. Liaison Reports Due – November 9, 2017

**ADJOURN**

The meeting adjourned at 1:23 p.m.