

## AGENDA

ASSET Administrative Team  
November 3, 2021 12:15 pm

United Way of Story County  
Conference Room

1. Approval of September 1, 2021 Meeting Minutes
2. Treasurer's Report
3. Old Business
4. New Business
  - a. Budget Books – PDF and Printed (Pandora)
  - b. Agency Liaison Visits – Reports received (Pandora)
  - c. Update on Piloting the Priority Checklist
  - d. Scorecard
    - Discussion of Scorecard and ASSET data discrepancies (why and what to do about these?)
    - Moving Volunteer numbers reporting from ABF-3 to Scorecard
    - Where to place outcomes data in future years
    - Adding Scorecard references to Budget Checklist and ASSET Reference Manual
  - e. Prepare ASSET Board Agenda for Nov 18
5. Additional Items/Concerns
6. Announcements/Reminders
  - a. November 18, 2021 @ 5:00 pm – ASSET Board Meeting – CityChurch, 2400 Oakwood Rd
  - b. November 19, 2021 – Deadline Restated Budgets Due
  - c. December 1, 2021 @ 1:00 pm – ASSET Admin Team Meeting – United Way
  - d. December 6, 2021 @ 5:00 pm – Education Work Team Scorecard Review – Zoom
  - e. December 7, 2021 @ 5:00 pm – Financial Stability Work Team Scorecard Review – Zoom
  - f. December 9, 2021 @ 5:00 pm – ASSET Board Meeting – CityChurch, 2400 Oakwood Rd
  - g. December 9, 2021 @ 6:30 pm – Health Work Team Scorecard Review, one hour to immediately follow the ASSET meeting scheduled for the same evening
  - h. December 15, 2021 – Mid-Year Updates Due
  - i. January 7, 2022 @ 11 am – 1 pm – Scorecard “Office Hours” (optional) – Virtual