

AGENDA

ASSET Administrative Team

May 5, 2021, 12:15 p.m.

DUE TO THE COVID-19 PANDEMIC THIS WILL BE AN ELECTRONIC MEETING. IF YOU WISH TO PROVIDE INPUT ON ANY ITEM, YOU MAY DO SO AS A VIDEO/AUDIO PARTICIPANT BY GOING TO:

<https://us02web.zoom.us/j/7625263536?pwd=VHdqclhS2VJZ2pMejlkRURPVjhhQT09>

Meeting ID: 762 526 3536

Passcode: 754015

1. Welcome
2. Approval of April 7, 2021 Minutes
3. Treasurer's Report
4. Old Business
 - a. Community Needs Assessment Update
 - b. Forms and Processes Task Force – Request Review ASSET Liaison Instructions in the Reference Manual
 - c. Update – Volunteer Center of Story County
 - d. Status of Review of Policies and Procedures and Reference Manual
 - e. Review/Approve/Deny CASA Agency Application
 - f. RSVP/HSS Grocery Delivery Service
5. New Business
 - a. Approval of the ASSET Policies and Procedures
 - b. Timeline – Data Review for Work Teams
 - c. Create Task Force – Review ASSET Reference Manual Budget Form Instructions
 - d. Update – YSS Kids Club FY21 Unit Rate
 - e. Volunteer Services – Consider Presentation GivePulse
6. Additional Items/Concerns
7. Announcements/Reminders
 - a. ASSET Joint Funder Special Meeting – May 5, 2021 @ 4pm
 - b. ASSET Board Meeting – May 13, 2021 @ 5pm