

AGENDA

ASSET Administrative Team

May 6, 2020, 12:15 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/9349781198?pwd=S2JDTWZvM0ZZUVRYL1pBSWp1ZkppUT09>

Meeting ID: 934 978 1198

Password: ASSET5-6

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 934 978 1198

Password: 852903

1. APPROVAL OF APRIL 1, 2020 MINUTES
2. TREASURER'S REPORT
3. OLD BUSINESS
4. NEW BUSINESS
 - A. CICS Withdrawal from ASSET
 - i. Notice to Funders, Volunteers, and Agencies
 - ii. Revise 28E Agreement
 - iii. Adm Assistant and General Fund funding
 - iv. Update ASSET Policies and Procedures
 - v. Volunteers
 - vi. Liaison Assignments
 - B. Planning for May 13th Joint Funders Meeting
 - C. Filling the Administrative Assistant Position
 - D. COVID-19 Issues/ Updates
 - E. Updates on FY 21 Allocations
 - F. Draft ASSET Agenda
5. ADDITIONAL ITEMS/ CONCERNS
6. ANNOUNCEMENTS/REMINDERS
 - A. Next ASSET Administrative Team Meeting – June 3, 2020 at 12:15 p.m. (United Way)
 - B. Joint Funders Meeting – May 13, 2020 (Zoom)
 - C. Next ASSET Meeting– May 14, 2020 (via conference call)
7. ADJOURN