

Agenda

ASSET Administrative Team

September 2, 2026 @ 12:15 pm

Ames City Hall, Room 235 @ 515 Clark Ave, Ames, IA 50010

1. Welcome/Introductions
2. Approval of Minutes
 - a. August 5, 2026 August 25, 2026
3. Treasurer's Report (Smith)
 - a.
4. Old Business
 - a. Good Neighbor Responses for New Service – Emergency Gas Assistance (2.01)
 - b. Website
5. New Business
 - a. New Agency Application – Iowa Migrant Movement for Justice – 12:45 pm
 - b. Minutes from the January Work Sessions – January 12, 14, 15
 - c. Response to Foundations Learning Center
6. Clear Impact Scorecard (Mansell)
7. e-CImpact (Mansell)
8. Prep for ASSET Board and Joint Funders Meeting Agenda and Volunteer Orientation
9. Additional Items/Concerns
 - a. Follow Up to the Service Coordination/Case Management RFP
 - b. Administrative Team and Support Staff Roles
10. Adjournment
11. Announcements/Reminders
 - a. ASSET Board & Joint Funders Meeting, Volunteer Orientation to Follow — September 10, 2026 | 5:00 pm @ UWSC
 - b. Liaison Visits Begin — September 11, 2026
 - c. ASSET Budget Workshop — September 16, 2026 | 1:00pm @ UWSC
 - d. **DEADLINE:** Agency Budget Requests FY 2027/28 — September 23, 2026 | 11:59 pm
 - e. **DEADLINE:** Summer Only 2026 Program Impact Data — September 23, 2026 | 11:59 pm
 - f. ASSET Administrative Team Budget Review — October 5, 2026 | 8:30 am-5:00 pm @ UWSC
 - g. **DEADLINE:** Revised Agency Budget Requests — October 16, 2026 | 11:59 pm
 - h. ASSET Administrative Team Meeting — November 4, 2026 | 12:15pm @ UWSC
 - i. ASSET Board Meeting & Scorecard Review — November 12, 2026 | 5:00 pm @ UWSC
 - j. **DEADLINE:** Liaison Report — November 12, 2026 | 5:00 pm
 - k. **DEADLINE:** Restated Agency Budgets — November 13, 2026 | 11:59 pm