

Agenda
ASSET Administrative Team
July 1, 2026 @ 12:15pm
United Way of Story County @ 315 Clark Ave, Ames, IA 50010

1. Welcome/Introductions
2. Approval of June 3, 2026 Minutes
3. Treasurer's Report (Smith)
4. Old Business
 - a. Policies and Procedures
 - b. Status of Annual Review of Reference Manual
5. New Business
 - a. ASSET New Agency Applicants
 - i. Foundations Learning Center 12:30pm
 - ii. Ames Interfaith Refugee Alliance 1:00pm
 - b. New/Expanded/Returning Services – Agency Notices
 - i. Campfire Heart of Iowa (2.04 Day Care – School Age) 1:30pm
 - ii. Good Neighbor (2.01 Emergency Assistance for Basic Materials Needs) 1:45pm
 - iii. Youth Shelter Services (2.15 Supportive Housing) 2:00pm
 - c. Zoom Account Cost Increase (Renews 8/6/26; \$10.00 increase; Yearly Total Now \$169.90)
 - d. 2026 SWOT Analysis of Story County ASSET, a cumulative report (Jess)
 - e. Liaison Assignments
 - f. HF 2490 – Changes to Open Meeting Notice Requirements
 - g. Open Meeting & Open Records Training Approved By IPIB
 - h. Website
 - i. ADA Compliance
 - ii. Website Update and Maintenance
6. Clear Impact Scorecard (Mansell)
7. E-CImpact (Mansell)
8. Additional Items/Concerns
9. Adjournment
10. Announcements/Reminders (90 Days Out)
 - a. **DEADLINE:** Joint Funders Priorities Submission — July 29, 2026
 - b. **DEADLINE:** FY25-26 Impact Data — July 30, 2026 | 11:59pm
 - c. ASSET Administrative Team Meeting — August 5, 2026 | 12:15pm @ UWSC

- d. Agency Training/Orientation (mandatory for ASSET agencies) — August 10, 2026 | 1:00pm-3:00pm @ UWSC & Virtual
- e. ASSET Board Meeting — August 13, 2026 | 5:00pm @ UWSC
- f. ASSET Administrative Team Meeting — September 2, 2026 | 12:15pm @ UWSC
- g. ASSET Board & Joint Funders Meeting, Volunteer Orientation to Follow — September 10, 2026 | 5:00pm @ UWSC
- h. Liaison Visits Begin — September 11, 2026
- i. ASSET Budget Workshop — September 16, 2026 | 1:00pm @ UWSC
- j. **DEADLINE:** Agency Budget Requests FY 2027/28 — September 23, 2026 | 11:59pm
- k. **DEADLINE:** Summer Only 2026 Program Impact Data — September 23, 2026 | 11:59pm