

# Agenda

ASSET Administrative Team

April 1, 2026 @ 12:15 pm

United Way of Story County @ 315 Clark Ave, Ames, IA 50010

1. Approval of March 4, 2026, Minutes
2. Treasurer's Report (Smith)
3. Old Business
  - a. SWOT
  - b. E-Impact Contract and Next Steps
4. New Business
  - a. Prepare April 9<sup>th</sup> ASSET Board Agenda
  - b. Status of Annual Review of Reference Manual
  - c. Status of Annual Review of Policies and Procedures
  - d. Review of New Agency Application & Expanded Services Application
  - e. Audit of Books
5. Clear Impact Scorecard (Mansell)
6. Additional Items/Concerns
7. Adjournment
8. Announcements/Reminders
  - April 9, 2026, 5:00 pm ASSET Board Meeting @ UWSC
  - April 29, 2026, 11:59 pm DEADLINE-Potential New Agencies Letter of Intent
  - May 6, 2026, 12:15 pm Admin Team Meeting @ UWSC
  - May 14, 2026, 5:00 pm ASSET Joint Funders Board Meeting at Ames Water Treatment Plant  
Conference Room, 1800 E 13th St, Ames, IA 50010
  - May 22, 2026, 11:59 pm DEADLINE-New/Expanded/Returning Services