

Minutes

ASSET Administrative Team

December 3, 2025 @ 12:15 pm

United Way of Story County @ 315 Clark Ave, Ames, IA 50010

In attendance: Pa Goldbeck, Linda Hagedorn, Nick Joos, Sandra King, Nolan Klemesrud, Sarah Mansell, Jess Peebler, and Jenny Schill

Approval of Minutes

Correction by Shaw, ISU Government of Student Body needs to be changed to ISU Student Government.

Motioned by Joos, seconded by Hagedorn, to approve the November 5th ASSET Admin Team minutes with correction. Motion passed unanimously.

Treasurer's Report

Schill gave the Treasurers report on behalf of Ron Smith. Smith has received all of the Funders' invoiced amounts, budget book has been paid for, and the current balance is \$3,756.74.

Old Business

Homelessness Action Plan Update

No update at this time.

New Business

Funder Staff Update

Goldbeck reported that the City has sequestered NAMI's funding until their audits are turned in. On December 16th, City staff will give City Council an overview of FY26/27 funding asks, and Council will provide guidance on funding levels for ASSET for this upcoming funding cycle. Hagedorn asked if NAMI requested funding for this next FY. Goldbeck stated that they have. Hagedorn asked that this update be added to the December meeting, so the volunteers are aware of this information.

Motion by Goldbeck, seconded by Hagedorn, to provide volunteers with an update on agency status on reporting requirements at the December meeting. Motion passed unanimously.

Klemesrud reported that ISU Student Government is working on getting a team together for the hearings and allocation meetings. Hagedorn asked how the parking ticket initiative is going. Klemesrud reported that they are paying for tickets but still looking for organizations looking for volunteers.

King reported that the Board of Supervisors approved \$10,000 for the childcare study that United Way is doing. They also provided some funding for the landlord roundtable launch. The Board of Supervisors is exploring some options on housing investments.

Mansell reported that phase 1 is complete for the Childcare study and phase 2 begins next week. Mansell was able to gather information from all licensed providers in the county. Phase 2 will look

at the needs and demands in the county. Save the date for United Way's Campaign celebration at Homewood Clubhouse on Friday, Dec 12th.

December 11th ASSET Meeting Agenda

Schill will add in agency update report as well as the IPIB training requirements. Also add in Budget Book questions from volunteers.

Liaison Reports (Due Nov 13th)

Schill reported that 3 reports are still outstanding. She will work with staff to get those collected.

ASSET 2026/27 Calendar

Joos motion to approve the 26/27 calendar, seconded by King. Motion passed unanimously.

Hearing Meal Sign-Up

No corrections, Schill will pass this out at the ASSET Board meeting next week.

Public Meetings – New Requirements

Hearings & Financial Stability Work Session

King gave an update that these meetings would now be considered a public meeting and needs an agenda posted 24 hours in advance and minutes taken. Goldbeck asked if we wanted to include all three work sessions to stay consistent. Joos, motion to meet these new requirements to include the Hearing and all work sessions, seconded by Hagedorn. Motion passed unanimously.

Mandatory Iowa Public Information Board (IPIB) Training

New Board Members Appointed After June 30, 2025

Board members will need to attend the required training and get the certificate of completion within 90 days of appointment. King is working through some additional questions with the County attorney.

IPIB-Approved Training Certificate is free and online.

Clear Impact Scorecard (Mansell)

Mansell reported the Boys and Girls Club have two programs that they report on, and they report to a nationwide survey. Due to this, Mansell has worked with their staff to have them on the summer program due dates for Scorecard. She also proposes that they remove some of their reporting measures from Scorecard as they are different each year in the nationwide survey that the Boys and Girls Club must submit their data to.

Motion by Hagedorn, seconded by Joos, to change the scorecard deadline from July to September. Motion passed unanimously.

Primary Health Care offers dental and medical surveys in their clinic and are submitted anonymously, so it can't track where their residency is. Mansell is making staff aware that the total number surveyed, appointments made and kept totals for Story County specific will be different numbers due to this.

She also pointed out that ASSET funds the Pediatric, OB/GYN and Behavioral Health, but the numbers reported are total medical services. So, these numbers are not accurate for those three services only. Goldbeck asked if Mansell could send these requests to the Admin Team in

advance so it can be discussed at a future meeting after the team has had some time to look at it closer. King asked that in the future Mansell to send these suggested Scorecard changes to Funder staff and then report to the Admin Team what changes were decided on.

Additional Items/Concerns

Goldbeck mentioned that she still sees a gap in the case management service related to the hotel vouchers. She is foreseeing City Council being concerned about funding the hotel vouchers without the support service of a case manager.

Hagedorn asked about agencies that have unbalanced expenses and revenues. In some cases, they have excess revenue but are still asking for ASSET funds. Funder staff recommended that these questions be asked to the agencies at the Hearings.

Adjournment

Motion by Hagedorn, seconded by Joos, to adjourn. Motion approved unanimously.