

Agenda

ASSET Administrative Team

May 1, 2024 @ 12:15pm

United Way of Story County @ 315 Clark Ave, Ames, IA 50010

1. Approval of April 3, Minutes
2. Treasurer's Report (Smith)
3. Old Business
 - a. Status of Annual Review of Reference Manual
 - b. Status of Annual Review of Policies and Procedures
 - c. Status of Annual Review of Administrative Assistant Manual
 - d. Status of Audit of Books
 - e. Notification Letters to Wings of Refuge and Friends of CASA
 - f. Update on YSS Sequestered Funds for Emergency Shelter (Rosedale)
 - g. Update on Emergency Shelter Services
 - h. Calendar Invites for ASSET Meetings
4. New Business
 - a. Review New Agency Letters' of Intent
 - b. ASSET Agenda for May 9, 2024
 - c. Conflict of Interest Form
 - d. Volunteer Liaison Assignments
5. Clear Impact Scorecard (Mundel)
6. Additional Items/Concerns
7. Adjournment
8. Announcements/Reminders
 - a. May 1, 2024 @ 12:15pm @ UWSC, 315 Clark Ave, Ames – ASSET Administrative Team Meeting
 - b. May 9, 2024 @ 5:00pm @ Core Facility, 1805 Collaboration Pl, Training Room – ASSET Meeting
 - c. May 24, 2024 @ 5:00pm Last day to submit new/expanded/returning services via email
 - d. June 5, 2024 @ 12:15pm @ UWSC, 315 Clark Ames, Ames – ASSET Administrative Team Meeting
 - e. June 21, 2024 5:00pm Deadline for New ASSET Agency Application via email
 - f. June 21, 2024 @ 9:00am Annual Scorecard "Bootcamp" Workshop via Zoom
 - g. July 3, 2024 @ 12:1 pm @ UWSC, 315 Clark Ave, Ames – ASSET Administrative Team Meeting
 - h. July 31, 2024 @ 5:00pm Deadline FY23-24 impact data due to Scorecard
 - i. July 31, 2024 Joint Funders Priorities Submission DEADLINE
 - j. July 31, 2024 @ 12:15pm @ UWSC, 315 Clark Ave, Ames – ASSET Administrative Team Meeting